

## ***Human Services Advisory Committee***

### **Meeting Minutes**

Renton City Hall

Council Conference Room, 7<sup>th</sup> Floor

January 20, 2015, 3:00 p.m.

**CALL TO ORDER:** Shannon Matson, Chair, called the meeting to order. A quorum was present.

**ATTENDANCE:** Shannon Matson; Linda Smith; Brook Dodd; Dorothy Capers; Leslie Anderson; Ryan McIrvine; Amy Koehl; Kyle Burleigh; Henry Malphus  
Excused: Elyn Blandón; Unexcused: Chad Buechler. City of Renton staff: Karen Bergsvik, Dianne Utecht, Jennifer Jorgenson, Terry Higashiyama. Guests: Councilmember Ruth Pérez; Berk Consultants Annie Saurwein and Allegra Calder

#### **1. INTRODUCTIONS**

Karen welcomed and introduced the newest Committee members Henry Malphus and Kyle Burleigh. Introductions were made around the table.

#### **2. APPROVAL OF PREVIOUS MINUTES**

Ryan moved to approve the December Minutes as presented; Brook seconded; motion carried.

#### **3. HUMAN SERVICES STRATEGIC PLAN**

Allegra reviewed the meeting objectives. This meeting will be refining the definitions and the roles that were discussed at the last meeting.

- A. There was discussion as to whether or not it was a good idea for the community to give input on the roles and definitions, and what we hoped to gain from their input. It was decided to have them at the meeting, but not purposely seek input.
- B. Members were asked to write down three things each person sees as being the most important things for Human Services to take on this year to support community needs. The purpose was to start forming the basis for the strategies. Some responses were:
  - Involve other agencies / Interagency cooperation
  - Capacity building by raising more money
  - Innovation in funding mechanisms
  - Educate community leaders in emerging issues
  - Focus on transportation issues—clients need to be able to get to where the services are
  - Programs are needed that target youth issues and intervention
  - Evaluate and reflect regularly
  - Buy a building for the Meal Coalition and homeless shelter
  - Affordable housing
  - Medical and dental care
  - Recognize and reach all communities
- C. The dates for the workshops will be finalized shortly. For the list of attendees: Committee members were asked to provide specific names and contact information of people they have

worked with (or know) who they thought would be good additions to each conversation. It is felt that a personal invitation would result in better attendance than a generic email.

**4. VICE-CHAIR POSITION**

There were no nominations for the position of vice-chair. Numerous members expressed doing it in a future year, but that 2015 would be challenging. Kyle offered to do it, but recognized that he had no experience with the committee.

**5. CAPACITY BUILDING UPDATE**

Dianne explained that the South King Council of Human Services was the only one to respond to her Request for Proposal on capacity building; that is who we contracted with for 2013 and 2014. After talking to a few consultants, she came to the conclusion that the lack of response was due to scope of work being too broad and the contract amount of \$5,000 was too little. Staff recommended that the \$2,000 that will not be used for the Datewise program in 2015 be reallocated and added to the Capacity Building funds for a new total of \$7,000. The Request for Proposal will be rewritten and sent out again. If members know of consultants that do this sort of work, it would be helpful to share that information with Dianne.

**6. AGENCY VISIT SCHEDULE**

Karen recommended that the committee not do agency site visits until the world café conversations are completed; the members concurred.

**7. RENTON MEAL COALITION CHANGES**

The Renton Meal Coalition is now only the Friday, Saturday, and Sunday dinner. The application they submitted for funding was for the overall coordination of the seven-day-a-week program at the Salvation Army. The weekend meals have been temporarily relocated to the former Chamber of Commerce building at the Airport. They are looking for a new permanent location because the building is scheduled to be torn down in March.

**8. UPCOMING EVENTS**

The One Night Count will be done this Thursday night/Friday morning from 2:00 a.m. to 5:00 a.m. There are ten count areas and 125 volunteers.

The meeting adjourned at 4:45 p.m.

Respectfully submitted,



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*Shannon Matson, Chair*

NEXT REGULAR MEETING: FEBRUARY 17, 2015, 7<sup>th</sup> Floor, Renton City Hall  
COUNCIL CONFERENCE ROOM